

# AUBURN SCIENCE & TECHNOLOGY LIBRARY EMERGENCY ACTION GUIDELINES

EVENT	WHAT YOU SHOULD DO
<p>* When calling 911 or 2911, provide this information:</p> <ul style="list-style-type: none"> <li>• Type of emergency</li> <li>• Location (building and room number)</li> <li>• Your name</li> <li>• Unless you must leave, stay on the phone as needed</li> </ul>	<p>If elevators are inoperable, people in wheelchairs should be moved to a stairwell and await assistance. Alert UA police at ext. 2911 that this person needs assistance.</p> <p>If you are calling from a non campus phone such as a cell phone you must dial (330) 972 2911 to reach UAPD dispatch.</p> <p>All emergencies need to be reported to UAPD Dispatch Center.</p> <p><b>Building Emergency Response Leader (BERL): Jo Ann Calzonetti</b>  <b>BERL (Alternate 1): Circulation Supervisor</b></p>
<p><b>Fire</b></p>	<p>Immediately stop what you are doing and exit area. <b>(do not use elevators)</b></p> <p>Pull closest fire alarm pull station.</p> <p>R</p>



## Telephone Bomb Threat Checklist

In case of an emergency, call 911 immediately. Do not use a pay phone. Do not use a public phone. Do not use a coin-operated phone. Do not use a pay phone. Do not use a public phone. Do not use a coin-operated phone.

e e e o o n o e p o d e	c e e o o e p o d e
e n e o o n o e p o d e	D d y o p c e e o \ f o y
d o e e o o o e	y o d d e
n d o f o	y o n e
c o d n o f e e	
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e of C	D e	one N e C e c e e d o
Accen Loc M d d e p n c Af c n	M n n e C on Co e e n De e e e eo	B c o n d M c n e M c Off ce None ff c
o ce Lo d c py \ n o c e d	p e e c D n c D o e d ed	L n e ce e n o o d O e o O e
e n d e M e e e	Ad e n e A e	C O n Loc Non Loc
Yo N e		Yo one N e
Yo o on		D e of e p o